

**MINUTES OF A MEETING OF SNITTERFIELD PARISH COUNCIL HELD IN THE VILLAGE HALL ON  
MONDAY 14 JANUARY 2019, COMMENCING AT 7.30 PM**

**PRESENT**

Councillor P Blanchard – in the Chair  
Councillor Mrs P Cox  
Councillor C Elliott  
Councillor C Kimberley  
Councillor S Main  
Councillor G Norris  
Councillor P Smith  
Parish Clerk  
County Councillor – Councillor A Parry for part of the meeting  
District Councillor – Councillor P Richards for part of the meeting

There were 3 members of the public present

**1. Public Participation**

Mr K Chatland asked members of the Parish Council to consider wildlife, particularly the Red Admirals, when making arrangements for the grass cutting in 2019.

Mr A Jones of Bellbrook Farm notified members that his planning application was likely to be with the Parish Council before the next meeting and he would be happy to answer any questions regarding the application.

Mrs H Schmidt-Hansen raised concern regarding the amphibians, which would soon be crossing The Green and suggested the installation of amphibian ladders. The Clerk reminded members that Warwickshire County Council had previously refused this.

**2. Apologies**

There were no apologies for absence.

**3. Declarations of Interest**

There were no Declarations of Interest.

**4. To approve the Minutes of the meeting held on 10 December 2018**

The Minutes of the Meeting held on 10 December 2018, having been previously circulated, were agreed and signed by the Chairman.

**5. Report from County Councillor – Councillor Mrs A Parry**

Councillor Mrs A Parry reported that the County Council's Budget would be considered in the next couple of months.

The Police and Crime Commissioner had begun consulting the public on the Police Precept, as he begins the process of setting the 2019/2020 budget for Warwickshire Police. In his proposals he sets out the case for increasing the number of Police Officers, Community Support Officers and Police Staff Investigators in the county by up to 100, in order to meet rising levels of demand and to provide a better service to local communities. This builds on the Police Precept he set last year, which has allowed for the investment in 50 frontline Police Officer posts in Warwickshire. These are now in the active stages of recruitment and will be ready to police our streets over the course of the coming months.

The Precept consultation follows the Government's annual funding settlement announcement for policing on 13th December 2018, which has given PCCs the flexibility to raise their precept by up to £2 per month on a Band D property for 2019/20. Options for smaller increases of £1.50 per month and £1 per month (at Band D) are also being consulted upon, but these would see fewer new officers' posts created and no new PCSOs or Police Investigators appointed. The opinions gathered by the consultation survey will help influence his final decision on this year's budget, which will be set in early February. You can give your feedback online at [www.surveymonkey.co.uk/r/WarksPrecept19-20](http://www.surveymonkey.co.uk/r/WarksPrecept19-20) the consultation will be open until Tuesday, January 24, 2019.

### Street Lights in Hales Close

Councillor Parry had received a request from a resident in Hales Close, who mentioned that their close did not have any street lighting. The resident was also concerned about inconsiderate parking as recently, an ambulance had difficulty in reaching them for an emergency.

### 6. Report from District Councillor P Richards

Councillor Richards reported that the District Council was proposing a raise in Council Tax of 1.5%, which is an equivalent of £2.05 on a Band D property.

Within the budget, £1.125m has been put aside to cover the legal costs of the CPO process for Wellesbourne Airfield. A further £750k has been put aside for the refurbishment of Elizabeth House. This will allow for better ways of working and in the long run enable the council to provide a more efficient service to the residents of Stratford District. It will also free up space in the building that will be rented out, providing an income to the council of around .8% per annum of the original cost.

Finally, a pot of £70k has been established for homelessness prevention.

### 7. Matters Arising

#### a) Hurdlers Lane

Councillor P Cox reported that the gas pipe work was scheduled for 17 January 2019 and it was hoped that the homes in Hurdlers Lane would soon be connected to the mains gas supply in order that the heating situation would be improved. Councillor P Cox was monitoring the situation.

#### b) Play Areas

Councillor P Smith reported that Thomas Fox Landscapes were in the process of replacing the parts to the balance beam on the play area.

#### c) Playing Field Working Group (PFWG)

The arrangements for the Open Day on 2 February are now being put into place by the PFWG. Displays, and a leaflet was to be distributed to all households are being prepared. It is proposed that each community group represented within the Working Group will have a 'station' (table) at the Open Day and will present its ideas; members of the public will be asked for their own ideas and suggestions as to how the playing field can be improved and developed in future. The displays will also be made available on Sunday 3 February during the Community Café in the back room of the village hall.

It is also proposed to engage the school in consultation, to see what the older children would like in the way of playground equipment, and other aspects of the playing field.

It is the recommendation of the Playing Field Working Group that the Parish Council should agree in principle to engaging Simon Purfield's services (Performance, Consultation & Insight Manager, SDC) to provide advice and assistance, should it be necessary, on the consultation process to be followed after the Open Day has taken place. The Parish Council noted that more than one quote may be required.

Sn@P had been awarded £750 from the Fete Committee towards improvements to the small playing field and it requested guidance from the Parish Council on whether £100 could be used for preparing a plan showing a more natural environment for the field.

The Parish Council decided:

- The consideration of the request to engage Simon Purfield's Services in principle, should it be necessary, would be deferred.
- The award for £750 from the Fete Committee had been awarded to Sn@P and, therefore, Sn@P could use the award for the purposes approved by the Fete Committee.

- If it is proposed that any grant applications are to be made in respect of the playing fields, the application form/documentation is to be approved by the PC before submission.
- Publicity documents prepared by the PFWG for the Open Day, such as posters and leaflets, should be approved by the PC before distribution, and that the membership of the Working Group (i.e. community groups) should be made clear on publicity material.
- A budget of up to £200 would be made available to meet the costs of the Open Day, such as printing, stationery, visitor refreshments etc.

#### d) Pavilion

The Clerk agreed to contact the company who had carried out the recent asbestos survey for advice on how to deal with the issues raised in the report.

#### e) Website

The Clerk was to meet with Mrs Pearson and Mr Broadbridge to arrange to take over the website on Monday 21 January 2018 and the estimated cost for web hosting was £180 per annum.

### 8. Finance

#### a) Income & Expenditure

The Parish Clerk circulated schedules of Income and Expenditure relating to December 2018 and the schedules were accepted by members.

#### b) Grants to Organisations

No further applications for Grants to Organisations had been received since the last meeting.

#### c) Budget 2019/2020

The Clerk circulated estimates of income and expenditure to the year ending 31 March 2019 and estimates for the financial year 2019/2020 with supporting Budget Notes.

It was agreed unanimously that the proposed budget be accepted.

#### c) Precept 2019/2020

Following discussions regarding the proposed increase in expenditure for the financial year 2019/2020, it was agreed unanimously that the Parish Council needed to increase the Precept for the financial year 2019/2020, to £28,116.00. The District Council was to make a payment of £140 from the Council Tax Grant Scheme. Therefore, the proposed precept income from the District Council would be £28,256.00.

#### d) Allotment Fees

It was agreed unanimously that no increase to allotment rent would be made in the forthcoming financial year.

#### e) Cemetery Fees

It was agreed unanimously that no increase to cemetery fees would be made in the forthcoming financial year.

#### f) M&G Investment Account – Snitterfield Village Hall

It was agreed unanimously that Snitterfield Village Hall's M&G Investment account be closed, and that the contents of the account be used for the refurbishment works at the Village Hall. The Clerk was requested to make the arrangements to close the account.

### 9. Planning

The Clerk had previously circulated a schedule relating to all current planning applications which is appended to these minutes.

Concern was raised with regards to the works taking place at the Block 2, Grange Meadow, Ingon Lane and Councillor Kimberley agreed to obtain confirmation and contact the Planning Authority.

### 10. Correspondence

WALC Housing Training

WALC – Police Precept Consultation

WALC – PCC Grants Information

WALC – Planning Landscape Training  
WALC – Chairing Training – Councillor C Kimberly to attend  
WALC – January Newsletter  
WALC – Safeguarding Event

**11. Village Hall**

Councillor P Blanchard reported that the renovation of the toilets is scheduled to be completed on 18 January 2019 and quotations for the development of the storage room are being obtained.

Additionally, a new round of applications for funding has been launched in order to finance the remaining proposals for the improvement of the Village Hall. This is an extremely challenging task and all donations and any other assistance from residents would be much appreciated.

There was to be a Variety Concert in the Village Hall on Saturday 26 January 2019 at 7.30pm, which is an important fund raiser for the Village Hall.

The issues raised in the recent asbestos report were being raised with the company who carried out the survey.

**12. Observations from Parish Councillors**

Councillor C Elliott reported that following a recent road clearance, the sludge was dumped on a footpath at the top of Park Lane, which runs parallel to the A46 at the top of Park Lane and the Clerk was asked to contact the County Council to report the matter.

Councillor P Cox asked for an update on the Stephen Hales Charity and Councillor Kimberley agreed to provide an update in the near future.

Councillor Kimberley suggested the installation of a notice board on the playing field and would circulate quotes at the next meeting.

The Chairman suggested a full audit of the grit bins in the village to include locations and contents and Councillor P Smith would send a report to the Clerk.

The meeting closed at 9.10pm.

Signed..... Designation..... Date.....

Planning Schedule – December 2018

Application Number	Application Details	Comments required by	SPC Comment	SDC Response & Date
18/01883/FUL	<b>Construction of a south western relief road to Stratford-upon-Avon</b> Land Between B439 Evesham Rd/Luddington Rd & A3400 Shipston Rd, Including Land Between Luddington Rd & Stratford Racecourse, Land Between River Avon & River Stour/B4362 Clifford La And Land Between B4362 Clifford La And A3400 Shipston Road	31/10/18	No representation	
18/01892/OUT	<b>Long Marston Airfield, Campden Road, Lower Quinton</b> Outline application (with all matters reserved) for a phased development comprising up to 3,100 new homes (Class C2/C3), employment (Use Classes B1 (a)-(c), including business park of approximately 5.7ha (gross) and further employment space/land within mixed-use areas, village centre comprising a range of uses (Use Classes A1-A5/B1(a)/D1/D2), plus two primary schools and one secondary school. Provision of new open space including parks and amenity space. Provision of a new access junction from Campden Road. Associated infrastructure, utilities, engineering and landscaping works including sustainable drainage systems. The proposal incorporates the demolition/removal of the runways and other hardstanding and identifies existing structures	31/10/18	No representation	
18/02479/FUL	<b>Block 2, Grange Meadow, Ingon Lane</b> Proposed replacement storage building	24/10/18	Object	
18/02586/FUL	<b>25 The Green</b> Single storey rear extension and fenestration alteration	6/11/18	Support	
18/02347/LBC	<b>The Pigeon House, The Green</b> Minor remedial works to roof and gutters. 2. Remove and replace cementous based mortar with hydraulic lime-based mortar to dovecote frontage and side elevations. 3. Replacement of 2no. windows to front and side elevations of property (first floor) with hardwood windows of similar style and single glazing. 4. Remedial work to oak frame (external) to replace two sections of timber, associated mortar work and sealing of additional areas. 5. Splice existing oak purlins.	8/1/19	Support	
18/03047/FUL	<b>Land by Northern Bypass, Ingon Lane</b> Change of use of 3 storage containers and hard standing from Class B2 general industry to dog grooming and dog day care	30/11/18	Support	Granted with Conditions 25/12/18
18/03083/FUL	<b>Hillcrest, 5 Bell Lane</b> Raising roof for loft conversion and new rear single storey extension	26/11/18	Support	Granted 20/12/18

18/03113/LBC	<b>Corner Park House</b> Re-roofing tile sections of roof, replacement of window and roof covering of existing dormer, installation of insulation to roof, installation of bathroom to second floor including replacement of existing door	17/12/18	Support	
18/03209/AG NOT	<b>Wayfield Farm</b> General purpose agricultural building	19/11/18		No Objection 3/12/18
18/03212/FUL	<b>Appleton House, Elmdon Close</b> Erection of one house and garage, re-alignment of vehicular access off Church Road and associated development	8/1/19	Object	
18/03222/VARY	<b>Snitterfield Fruit Farm, Kings Lane</b> Variation of Condition 2 and 3 of planning permission 17/02840/VARY to allow internal and external alterations including extension to existing WC and amendment to external materials. Original description: Change of use of land and buildings to mixed use purposes comprising a Restaurant (A3), Retail (A1) and Craft or Artisan Production Studios (B1), Event and display space (Class D1), ancillary offices, storage and facilities; alterations and adaptations of buildings; formation of a car park and new access drive with other associated works. Diversion of Public Right of Way (SD146).	18/01/19		
18/03333/COUQ	<b>High Close Farm, Black Hill</b> Proposed change of use of agricultural buildings to 5 dwelling houses	11/12/18		Prior Approval Granted 21/12/18
18/03356/FUL	<b>1 To 3 High Close Farm, Black Hill</b> Demolition of three dwelling houses and outbuildings, erection of three replacement dwelling houses, bat and bird building, widening private drive and associated works	2/01/19	Object	
18/03578/FUL	<b>The Barn, Snitterfield Fruit Farm, Kings Lane</b> Conversion of listed barn to dwelling and associated internal and external alterations (amended scheme to that approved under 15/01426/LBC)	8/1/19	Support	
18/03579/LBC	<b>The Barn, Snitterfield Fruit Farm, Kings Lane</b> Conversion of listed barn to dwelling and associated internal and external alterations (amended scheme to that approved under 15/01426/LBC)	8/1/19	Support	
19/00043/TREE	<b>Sunbank, The Green</b> G1 - sycamore x3 - Crown lift to approx. 5-6metres above ground level	31/01/19		

#### Tree Applications

Application Number	Application Detail	Comments required by	SPC Comment	SDC Comment
19/00022/TREE	<b>The Old Bakehouse, 12 The Green</b> T1 - beech - Reduce in height from approx. 7.3 metres to 3.65 metres and spread from 4.5 metres to 3 metres	25/01/19		

#### Appeals:

Application(s) reference: 17/02551/FUL

Planning Inspectorate Reference Number: APP/J3720/W/18/3206743

Appeal by: Mr S Singh

Site at: Land Adjacent To Telephone Exchange, Bearley Road, Snitterfield,

Proposal: Erection of three dwelling houses

Comments submitted 15/11/18

Application(s) reference: 17/02565/FUL

Planning Inspectorate Reference Number: APP/J3720/W/18/3209676  
Appeal by: Messrs Taylor And Black  
Site at: Land Off Jago Green, Snitterfield Lane, Snitterfield,  
Proposal: Change of use of land to domestic and erection of 9 dwelling

Comments submitted 13 December 2018

Planning Inspectorate Reference Number: APP/J3720/W/18/3213454  
Appeal by Dr Eghbal Hamidy  
Site at Avon Lodge Ryon Hill, Warwick Road, Stratford-Upon-Avon, CV37 0NZ  
Proposal Detached dwelling with associated landscape works

Comments submitted 10 January 2019

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