



SNITTERFIELD PARISH COUNCIL

Clerk to the Council: Jane Carter. Telephone: 07918 636841
e: snitterfieldpc@outlook.com
w: Snitterfield.org.uk

I hereby give notice that a meeting of Snitterfield Parish Council will be held in the Village Hall on **Monday 13th January 2025 at 7.30 p.m.**

All Members are hereby summoned to attend for the purpose of considering and resolving the following business:

Members of the Public & Press are welcome to attend the meeting.

J.A Carter
Clerk and RFO

Dated: 7th January 2025

Photographing, reporting, recording, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

A G E N D A

- 1. Apologies**
- 2. Declarations of Interest and Dispensations**

The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.

- 3. Approval of Minutes of the Parish Council Meeting held on December 9th 2024**
- 4. Public Forum** *Members of the Public are invited to give their views on items on the agenda, including planning applications, or raise issues for consideration at the discretion of the Chair. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chair. Strictly limited to 3 minutes per resident, total time allowed 15 minutes.*
- 5. Report from Warwickshire County Councillor**
- 6. Report from Stratford District Councillor**

7. Matters Arising

- i. Snitterfield Village Hall – To receive an update report from the Management Committee.
Erection of parish council shed
- ii. Playing Field Management Committee: To receive an update
- iii. Attey's Field- to receive an update
 - i. Hedging
- iv. Parish Infrastructure Group- to receive an update & document flooding incident on Monday 6 Jan 25.
- v. Cemetery – To receive an update
- vi. Street Lighting – to receive an update
- vii. Play Areas and Playground Inspections
- viii. Allotments- To receive an update
- ix. Parish domain and clerk email address- to receive an update
- x. SWLP consultation January 10th- March 17th- parish council response
- xi. Parish areas maintenance: contractor tender
- xii. Data Protection Policy- to review and adopt

8. Finance

- I. To note and approve payments and receipts (as circulated)
- II. To note and approve bank reconciliation (as circulated)
- III. To note budget report third quarter October-December
- IV. To appoint councillors to conduct annual risk assessment review
- V. To adopt a General Reserves Policy

9. Planning Matters

24/03044/FUL Treetops Cedar Drive Snitterfield Stratford-upon-Avon CV37 0LJ. Proposed single storey side link extension

- I. To consider planning matters received after publication of the agenda

10. Observations from Parish Councillors

11. Next meeting Date: Monday February 10th, 2025