

# SNITTERFIELD PARISH COUNCIL



## Minutes of the Annual Meeting of Snitterfield Parish Council Held Monday May 12<sup>th</sup> 2025 at Snitterfield Village Hall

Present: P. Smith C.Elliott (Chair), G. Norris, A. Brettell, J. Kelsey

Public: 4      SDC Cllr Duncan Parker      Clerk: Jane Carter

MINUTE		ACTION
	<b>Election of Chair:</b> Cllr Corinne Elliott was proposed and elected unanimously. The acceptance of office was signed	
	<b>Election of Vice Chair:</b> Cllr Jonathan Kelsey was proposed and elected unanimously. The acceptance of office was signed.	
250414/1	<b>Apologies or not present:</b> Cllr Ingram, County Councillor Cowcher	
250414/2	<b>Declarations of interest and dispensations:</b> None	
	<b>Appointment of special responsibilities:</b> The following special responsibilities were allocated for the 2025-26 year <b>Grass cutting and village maintenance:</b> Cllr Paul Ingram <b>Allotments:</b> Cllr Paul Smith and Clerk <b>Play Areas:</b> all <b>Village Hall management committee representatives:</b> Cllrs Guy Norris and Jonathan Kelsey <b>Footpaths:</b> Cllr Jonathan Kelsey <b>Cemetery:</b> Cllrs Corinne Elliott/Andy Brettell <b>Parish infrastructure:</b> Cllr Corinne Elliott <b>Sports Club defibrillator:</b> Cllr Corinne Elliott <b>Legal matters relating to parish council:</b> Cllr Guy Norris <b>Press and publicity:</b> Cllr Guy Norris <b>Police matters:</b> Cllr Paul Ingram <b>Playing Field Committee:</b> Cllrs Elliott/Brettell	
	<b>Approval of Minutes of Meeting held April 14<sup>th</sup> 2025:</b> these were approved and signed by the Chair. The words 'now working' were added to the item discussing the status of the new street lights	
250414/4	<b>Public Forum:</b> a resident said that the new telephone box door had been fitted by volunteers. The Chair thanked them for their efforts in raising the money and fitting the door.	
250414/5	<b>Warwickshire County Councillor Report:</b> None. Apologies had been received. Form newly elected Councillor George Cowcher. A vote of thanks was given to Cllr Penny-Anne O'Donnell the retiring councillor for all her works on behalf of the parish	
250414/6	<b>Report from Stratford District Councillor Duncan Parker:</b> Cllr Parker asked if the requests for new signage and other	

	highways works be communicated to the new County Councillor. He continued to liaise with Severn Trent regarding the sewage issues on the Green.	
250414/7	<b>Snitterfield Village Hall:</b> it was thought a new support contract was needed for the defibrillator. The clerk would liaise with Hilary Schmidt Hansen to ascertain when the existing one expired	Clerk
250414/8	<b>Playing Field Management Committee:</b> the revised costs for the development were circa £200k plus VAT. Grant applications were underway. £90K had been raised to date together with a significant contribution by Snitterfield Cricket Club. The play area would be developed in two stages subject to successful grant applications. A basket swing and Zip Wire were planned to kick-start the larger project decided by a recent consultation and poll with the residents. The Lawful development Certificate had been obtained.	Cllr Brettell
250414/9	<b>Attey's Field &amp; Small Playing Field:</b> The clerk had invoiced WCC for the £11700 fees. No barbed wire was needed on top of the new stock fence but a gated access with a combination lock was required in the stock fence to enable access for tobogganing in the winter. Three quotes would be required. Cllr Brettell and Smith would agree the scope in accordance with the WCC Management Plan. It was agreed ThomGarden could clear 2 of the boundary trees that had fallen into Attey's Field and keep the wood as he had agreed to clear them free of charge.	Cllrs Brettell/Smith
250414/10	<p><b>Highways &amp; Village Maintenance (Standing item)</b></p> <p><b>Grass Cutting:</b> Cllr Parker reported that some residents felt that Park Lane Verge had been cut too deep and that a wild area should be maintained. However, the contract had been agreed, and it was decided that the current levels of cutting be continued and then reviewed at the end of the year. A quote from the contractor of £300 to crown trees and tidy the hedges by the war memorial would be added to the September meeting for discussion as part of the additional grass cutting work for the Remembrance Service</p> <p><b>Bearley Brook:</b> work was needed to remove the brambles which were growing back after being cleared by the Parish Council to prevent flooding in the Bearley Brook. Cllr Smith said it should be the responsibility of landowners but agreed that there were 3 groups of owners to consult which had proved difficult in the past. It was agreed the Clerk would draft letters to the owners explaining that the ongoing maintenance of the brook was their responsibility.</p> <p><b>Small Paying Field:</b> It was also agreed that Thom Garden would remove the suckers at the base of the lime tree and remove a small item of equipment in the Small Acting Field at a cost of £300.</p>	Clerk
250414/11	<b>Infrastructure Group:</b> nothing to report	
250414/12	<b>Cemetery:</b> nothing to report	

250414/13	<b>Street Lighting:</b> The bills from the supplier, Tomato Energy, were being queried. EON had still to complete the final works	
250414/14	<b>Play areas inspection:</b> Inspections had taken place. Nothing to report.	
250414/16	<b>Finance:</b> <b>To note and approve payments and receipts:</b> these were noted and approved. <b>To note and approve bank reconciliation:</b> noted and approved	
250414/17	<p>Planning Matters: 24/03291/FUL Stratford Oaks Golf Course Bearley Road Snitterfield Stratford-upon-Avon CV37 0EZ. Erection of extension to create two indoor video rooms along with covered walkway and minor alterations to existing building: No COMMENTS</p> <p><b>To consider planning matters received after publication of the agenda.</b> 25/00771/FUL Change of use of land from agricultural to land for the enjoyment of a Forest School related to existing children's day nursery, Land at bell Lane Snitterfield.</p> <p>The application was discussed at length. It was agreed that the council would object on the grounds the land had been designated as agricultural and was an important open space within the village. Other sites were available for the nursery to use. Cllr Elliott would draft the objection comments and circulate</p>	<p>Cllr Elliott</p> <p>Cllr Elliott</p>
250414/18	<b>Observations from Parish Councillors:</b> Cllr Elliott reported that the defibrillator sited at the Sports Club had stopped working and could not be repaired under our maintenance plan. An urgent replacement together with a new cabinet to replace the old rusted one had been authorised and delivered. The Sports Club agreed to wire in and install the new cabinet at their own expense.	
250414/19	<b>Next Meeting Date:</b> The meeting was closed at 9.30 p.m. The next meeting would be Monday June 9 <sup>th</sup> , 2025 at 7.30 p.m.	

APPROVED BY \_\_\_\_\_

DATE \_\_\_\_\_