



SNITTERFIELD PARISH COUNCIL

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I hereby give notice that the Annual Meeting of Snitterfield Parish Council will be held in the Village Hall on **Monday 12th May 2025 following the conclusion of the Parish Meeting at approximately 7.45 p.m.**

All Members are hereby summoned to attend for the purpose of considering and resolving the following business:

Members of the Public & Press are welcome to attend the meeting.

J.A Carter
Clerk of the Council

Dated: 7th May 2025

Photographing, reporting, recording, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

A G E N D A

- 1. To elect the Chair 2025-2026**
- 2. To elect the Vice-Chair 2025-2026**
- 3. Apologies**
- 4. Declarations of Interest and Dispensations**

The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.

- 5. Appointment of special responsibilities**
 - I. Grass cutting and village maintenance**
 - II. Allotments**
 - III. Play Areas**
 - IV. Village Hall management committee representatives**
 - V. Footpaths**
 - VI. Cemetery**
 - VII. Parish infrastructure**
 - VIII. Sports Club defibrillator**

- IX. Legal matters relating to parish council
- X. Press and publicity
- XI. Police matters
- XII. Playing Field Committee

6. Approval of Minutes of the Parish Council Meeting held on April 14th 2025

- 7. Public Forum** *Members of the Public are invited to give their views on items on the agenda, including planning applications, or raise issues for consideration at the discretion of the Chair. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chair. Strictly limited to 3 minutes per resident, total time allowed 15 minutes.*

8. Report from County Councillor

9. Report from District Councillor

10. Matters Arising

- a) Snitterfield Village Hall – To receive an update from the Management Committee
- b) Playing Field Committee – To receive an update
- c) Atteys Field- to receive an update
- d) Highways and Village Maintenance (Standing items)
- c) Parish Infrastructure – To receive an update
- d) Attey's Field (Biodiversity Plan) -To receive an update
- f) Cemetery – To report any matters
- g) Street Lighting – To receive a report re streetlighting upgrade
- h) Play Areas and Playground Inspection Checklists

11. Finance

- I. To note and approve payments and receipts
- II. To note and approve bank reconciliations

12. Planning Matters

To consider

24/03291/FUL Stratford Oaks Golf Course Bearley Road Snitterfield Stratford-upon-Avon CV37 0EZ. Erection of extension to create two indoor video rooms along with covered walkway and minor alterations to existing building.

To consider planning matters received after publication of the agenda.

15. Observations from Parish Councillors

16. Next meeting Date: Monday June 9th, 2025