

SNITTERFIELD PARISH COUNCIL

Minutes of the Meeting of Snitterfield Parish Council Held Monday June 9th 2025 at Snitterfield Village Hall

Present: C.Elliott (Chair), G. Norris, A. Brettell

Public: 5 SDC Cllr Duncan Parker Clerk: Jane Carter

MINUTE		ACTION
250609/1	Apologies or not present: Cllr Ingram, Cllr Smith, Cllr Kelsey	
	County Councillor Cowcher	
250609/2	Declarations of interest and dispensations: None	
250609/3	Approval of Minutes of Meeting held May 12th, 2025: these	
	were approved and signed by the Chair.	
250609/4	Public Forum: A resident raised the issue of flooding outside	
	his property. He said that the issue could be avoided if WCC	
	Highways cleaned the drains in nearby roads including Smith	
	Lane. The clerk had raised the matter with highways back in	
	January and would do so again. The resident was urged to	Clerk
	contact highways directly supply photographic evidence of the	
	flooding and damage caused. The matter would again be	
	raised with WCC via the county councillor	
250609/5	Warwickshire County Councillor Report: None. Apologies	
	had been received. The clerk would revisit the number of	Clerk
	highways issues raised last year with the relevant highways	
	officer and prioritise those that were now urgent. This was	
	further discussed under Highways.	
250609/6	Report from Stratford District Councillor Duncan Parker:	
	Cllr Parker asked that the missing signage be included in any	
	discussions with WCC. Grants available for climate and nature	
	fund were available. Additional solar panels for the village hall	
	were discussed	
250609/7	Matters Arising:	
	Snitterfield Village Hall : it was a quiet time for events. Further	Clerk
	grant funding had been applied for. The costs of the annual	
	insurance had increased. The clerk was seeking further	
	quotes. The Village Hall defib would need replacing in 2029.	
	Playing Field Management Committee: Cllr Elliott reported	
	that grant applications were continuing. There was also up to	
	£30K available in the parish council budget for donations	
	towards the playing field projects if required.	
	Atteys Field & Small Playing Field: Cllr Brettell reported on a	
	conversation with a local contractor regarding fencing the field.	Cllr
	Wooden stock fencing was most appropriate. A minimum of 3	Brettell/Clerk
	quotes would be required. The scope and quantity would be	
	confirmed.	

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	Highways & Village Maintenance (Standing item)					
	Gates: it was agreed to ask WCC to consider installing village					
	gates on the Wolverton Road near to the pavilion at the point					
	many children crossed to use the playing field. A crossing point	Clerk				
	would also be investigated. Also, the Speed Bumps near to the					
	shop on Smiths Lane needed to be re-marked out so that they					
	could be seen.					
	School Hedge: the clerk was asked to write to the school	Clerk				
	asking for the hedge to be cut back. Cllr Brettell would provide	Otork				
	the contact.					
	Infrastructure Group: quotes were being obtained for the					
	trash screen. The mapping of the drains and flood areas along	Cllr Parker				
	the Green and School Road was continuing					
	Cemetery: nothing to report	Clerk				
	Street Lighting : The bills from the supplier, Tomato Energy,					
	were being queried. EON had still to complete the final works					
	Play areas inspection: Inspections had taken place. Nothing					
	to report					
250609/8	Finance:					
	I. To note and approve payments and receipts (as					
	circulated)- approved					
	II. To note and approve bank reconciliation (as					
	circulated)- approved					
	III. To approve the Annual Governance statement 2024-25					
	(AGAR section 1) for external auditors- approved and					
	signed by the Chair					
	IV. To approve the annual accounting statements 2024/2025					
	(AGAR Section 2) for the external auditors- approved and					
	signed by the Chair					
	V. To note dates for the Exercise of Public Rights to inspect					
	the accounts: Noted					
	VI. To note internal audit report and actions:					
	recommendations and actions were noted and would be					
	added to future agendas					
250609/9	Planning Matters:					
	25/00696/FUL Welcombe Hill Vineyard Kings Lane Snitterfield					
	Stratford-upon-Avon CV37 0QB. Change of use of existing					
	office and store building to use in connection with vineyard for	Cllr Elliott				
	tours and tasting, including cold food winery retrospective:	Our Luiott				
	toulo and tabling, motaling oota rood willory rotrospoutive.					
	The application was discussed, and it was agreed the council					
	would submit comments of support on the basis the					
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	application supported an existing business. The application					
	was retrospective and would mean no change to existing					
	operations and no problems had been reported. Cllr Elliott would prepare the comments.					
	ii) Residents had raised concerns about the building of a					
	swimming pool at the Greengates Site, Kings Lane. This would					

	be raised with enforcement. The Habitat Monitoring and Maintenance Plan had not yet been complied with.	
250609/10	Observations from Parish Councillors: The clerk had received notification of a Governance Review. After discussion it was agreed that Cllr Norris would investigate the value of applying for any boundary changes to be considered and report back to councillors. SDC had asked if the parish council had signed up the Civility and Respect Pledge. It was agreed this be considered and placed on the next agenda.	Cllr Norris
250609/11	Next Meeting Date: The meeting was closed at 9.05 p.m. The next meeting would be Monday July 14th, 2025 at 7.30 p.m.	

APPROVED BY			
DATE			