



SNITTERFIELD PARISH COUNCIL

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I hereby give notice that a meeting of Snitterfield Parish Council will be held in the Village Hall on **Monday July 14th, 2025**

All Members are hereby summoned to attend for the purpose of considering and resolving the following business:

Members of the Public & Press are welcome to attend the meeting.

J.A Carter
Clerk and RFO

Dated: 9th July 2025

Photographing, reporting, recording, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

A G E N D A

- 1. Apologies**
- 2. Declarations of Interest and Dispensations**

The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.

- 3. Approval of Minutes of the Parish Council Meeting held on June 9th, 2025**
- 4. Public Forum** *Members of the Public are invited to give their views on items on the agenda, including planning applications, or raise issues for consideration at the discretion of the Chair. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chair. Strictly limited to 3 minutes per resident, total time allowed 15 minutes.*
- 5. Report from Warwickshire County Councillor**
- 6. Report from Stratford District Councillor**

7. Matters Arising

- I. Snitterfield Village Hall
 - i) To receive an update report from the Management Committee
- II. Playing Field Management Committee:
 - i. To receive an update
- III. Attey's Field- to receive an update
- IV. Highways and Village maintenance (standing item)
 - i) To receive an update from WCC- clerk
 - ii) School hedge cutting- clerk
 - iii) Traffic calming Pavilion crossing- clerk
- V. Parish Infrastructure Group-
 - i. To receive an update
- VI. Cemetery:-
 - i) To review and agree burial fees 2025-26
- VII. Street Lighting – to receive an update
- VIII. Allotments
 - i) Provision of water and general maintenance
 - ii) To review and agrees fees for 2025-2026 season
- IX. Play Areas and Playground Inspections (standing item)
- X. To consider adoption of the Civility and Respect Pledge (as circulated)

8. Finance and Governance

- I. To note and approve payments and receipts (as circulated)
- II. To note and approve bank reconciliation (as circulated)
- III. To review assets sheet and approve restated values (as circulated)
- IV. To review and adopt a General Reserves Policy (as circulated)
- V. To review and adopt a Data Protection Policy (as circulated)

9. Planning Matters

- I. **To consider** planning matters received after publication of the agenda

10. Observations from Parish Councillors

11. Next meeting Date: Monday September 8th 2025