

SNITTERFIELD PARISH COUNCIL



Clerk to the Council: Jane Carter. Telephone: 07918 636841
E: clerk@snitterfieldparishcouncil.gov.uk
W: snitterfieldparishcouncil.gov.uk

I hereby give notice that a meeting of Snitterfield Parish Council will be held in the Village Hall on **Monday September 8th, 2025**

All Members are hereby summoned to attend for the purpose of considering and resolving the following business:

Members of the Public & Press are welcome to attend the meeting.

J.A Carter
Clerk and RFO

Dated: 2nd September 2025

Photographing, reporting, recording, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

A G E N D A

- 1. Apologies**
- 2. Declarations of Interest and Dispensations**

The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.

- 3. Approval of Minutes of the Parish Council Meeting held on July 14th, 2025**
- 4. Public Forum** *Members of the Public are invited to give their views on items on the agenda, including planning applications, or raise issues for consideration at the discretion of the Chair. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chair. Strictly limited to 3 minutes per resident, total time allowed 15 minutes.*
- 5. Report from Warwickshire County Councillor**
- 6. Report from Stratford District Councillor**

7. Matters Arising

- I. Snitterfield Village Hall Management Committee report
- II. Playing Field Project Update:
 - i. To note transfer of £20K to the Pavilion Project allocating a total of £40K in the 32 Day Reserve Account
- III. Attey's Field
 - i. Review quotes received for fencing
- IV. Highways and Village maintenance (standing item)
 - i) To receive an update from WCC
 - ii) Hedge cutting
 - iii) Traffic calming update
- V. Parish Infrastructure Group-
 - i. To receive an update
- VI. Cemetery:-
 - i) To review current charges and agree burial fees 2025-26
- VII. Street Lighting update
- VIII. Allotments
 - i) Provision of water- costs
 - ii) To review and agrees fees for 2025-2026 season
- IX. Play Areas and Playground Inspections (standing item)

8. Finance and Governance

- I. To note and approve payments and receipts (as circulated)
- II. To note and approve bank reconciliation (as circulated)
- III. To note clerk's annual pay award of 3.2% on all pay points effective April 1st, 2025
- IV. To approve the appointment of Per Pro Services as internal auditor 2025-26 audit
- V. To note and approve the adoption of an IT policy as mandated by the Smaller Authorities proper Practices Panel
- VI. To review and adopt SPC Financial regulations 2025 (as circulated)
- VII. To review and approve renewal of parish council annual insurance
- VIII. To approve donation of £25 to RBL for Remembrance wreath

9. Planning Matters

25/01166/FUL

Snitterfield Sports Club Wolverton Road Snitterfield Stratford-upon-Avon CV37 0HB. Change of use to F.2 Use and the installation of two Padel courts, floodlights and paths: **SUPPORT**

25/00771/FUL Land At Bell Lane Snitterfield

Change of use of land from agricultural to land for the enjoyment of a Forest School related to existing children's day nursery: **PERMISSION WITH CONDITIONS**

- I. **To consider** planning matters received after publication of the agenda

10. Observations from Parish Councillors

11. Next meeting Date: Monday October 13th 2025