



SNITTERFIELD PARISH COUNCIL

Clerk to the Council: Jane Carter. Telephone: 07918 636841
E: clerk@snitterfieldparishcouncil.gov.uk
W: snitterfieldparishcouncil.gov.uk

I hereby give notice that a meeting of Snitterfield Parish Council will be held in the Village Hall on **Monday October 13th, 2025**

All Members are hereby summoned to attend for the purpose of considering and resolving the following business:

Members of the Public & Press are welcome to attend the meeting.

J.A Carter
Clerk and RFO

Dated: 8th October 2025

Photographing, reporting, recording, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

A G E N D A

- 1. Apologies**
- 2. Co-option of councillor to fill casual vacancy**
- 3. Declarations of Interest and Dispensations**

The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.

- 4. Approval of Minutes of the Parish Council Meeting held on September 8th, 2025**
- 5. Public Forum** *Members of the Public are invited to give their views on items on the agenda, including planning applications, or raise issues for consideration at the discretion of the Chair. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chair. Strictly limited to 3 minutes per resident, total time allowed 15 minutes.*
- 6. Report from Warwickshire County Councillor**
- 7. Report from Stratford District Councillor**

8. Matters Arising

- I. Snitterfield Village Hall Management Committee report
- II. Playing Field Project Update
- III. Attey's Field
- IV. Highways and Village maintenance (standing item)
 - i) To receive an update from WCC
 - ii) Hedge cutting
 - iii) Traffic calming update
- V. Parish Infrastructure Group-
 - i. To receive an update
- VI. Cemetery Update
- VII. Street Lighting update
- VIII. Allotments
 - i) Provision of water- costs
- IX. Play Areas and Playground Inspections (standing item)
- X. To review and adopt
 - i. Snitterfield PC Standing Orders
 - ii. Snitterfield PC Scheme of delegation
 - iii. Risk Management Policy

9. Finance and Governance

- I. To note and approve payments and receipts (as circulated)
- II. To note and approve bank reconciliation (as circulated)
- III. To consider request for donation to Snipe for £954

10. Planning Matters

- I. **To consider** planning matters received after publication of the agenda

10. Observations from Parish Councillors

11. Next meeting Date: Monday November 10th 2025