

SNITTERFIELD PARISH COUNCIL



Minutes of the Meeting of Snitterfield Parish Council Held Monday January 12th 2026 at Snitterfield Village Hall

Present: C. Elliott (Chair), A. Brettell, G. Norris, J. Kelsey, P. Smith

Public: 4 SDC Cllr Duncan Parker WCC George Cowcher Clerk: Jane Carter

MINUTE		ACTION
260112/1	Apologies or not present: Cllrs Melanie Muldowney, Paul Ingram (accepted)	
260112/2	Declarations of interest and dispensations: None	
260112/3	Approval of Minutes of Meeting held December 8th, 2025: The minutes were approved and signed by the Chair.	
260112/4	Public Forum: A resident asked for progress on the installation of a bin in the Kings Lane layby. Residents raised concerns about the performance of the 8 solar lights and said they were often not illuminated.	
260112/5	Warwickshire County Councillor Report: A report had been circulated and was noted. Cllr Cowcher updated the meeting on highways matters.	
260112/6	Stratford District Councillor Duncan Parker report: Cllr Parker updated the council on a Second Homes consultation being carried out by SDC. The Park Lane/Church Road sign had been fixed. The Recreation ground in Stratford would be closed until Easter for repairs. A village litter pick would take place on February 15	
260112/7	Matters Arising: <ol style="list-style-type: none"> I. Snitterfield Village Hall: A very successful wreath making event had been held. A live theatre event would be held in March. II. Playing Field: Cllr Elliott updated the council on the progress of the playing field new community pavilion project. The total raised so far was £203k. The crowdfunding appeal had been very successful raising £33k plus £2.5K Gift Aid. The structure drawings and costing would be completed by mid-February. A target date for starting the build was mid-August. Stratford Town U12 girls football team were hiring the football pitch on agreed Saturdays for the rest of the Winter Football Season. III. Atteys Field: Installation of the pedestrian gate had been confirmed with the contractor. Once installed, the new field gate could be locked and a site for the litter/dog bin would be agreed. The WCC Bio-Diversity 30 year management plan and lease would be circulated. Arranging grazing of the land was now a priority. Additional signage would be installed. 	Cllr Elliott/Cllr Parker/Cllr Muldowney Cllr Brettell

	<p>IV. Highways & Village Maintenance (Standing item) Cllr Cowcher updated the council on works by WCC Highways. The officers were looking at a scheme for the Wolverton Road entrance to the village. White lining on The Green and Kings Lane had been added to the repairs list for the new financial year. Repairs to Smiths Lane/Church Lane pavements had been requested.</p> <p>V. Parish infrastructure group: more regular meetings were required to finish the drain recording on Parish online and then a maintenance plan agreed to ensure the drains were regularly maintained to minimise flooding along the Green, School Road, and bottom of Bell Lane. This would also help inform an Emergency Flood Group which also needed to be set-up.</p> <p>VI. Cemetery: Work would begin to map the existing cemetery sites in the digital software. Repairs to the fence were needed after being struck by the farmer's tractor and the contractor would be asked to complete</p> <p>VII. Street Lighting: Councillors again noted the concern by a few residents regarding the lights being switched off and the effectiveness of the new solar lights. The council agreed to instigate a formal review of the solar lights and their suitability with E.ON. The clerk would draft a letter to E.ON. The new LED light fitted recently on White Horse Hill opposite The Garden House, needed the surrounding shrubbery to be cut back. The agreed 12 months review period was discussed. Residents would again be consulted following its completion and a plan for this would be discussed at the February meeting</p> <p>VIII. Allotments: Cllr Smith would provide the suggested what 3 words locations for the possible connection points. A tree bordering the allotments needed to be cut back. The clerk would contact the owner</p> <p>IX. Play areas inspection and playground update: Inspections had taken place. Nothing to report. Work to install the new play equipment was nearly complete. The insurers had been made aware of the additional items and there were no increases to the premium. A licence to occupy the Play Areas had been received from the Playing Field Charity and was approved for signature.</p>	<p>Cllr Elliott/Cllr Parker</p> <p>Clerk/ Cllrs Ingram and Smith</p> <p>Cllr Elliott/Clerk</p> <p>Clerk/Cllr Smith</p>
260112/8	<p>Finance:</p> <ol style="list-style-type: none"> I. To note and approve payments and receipts (as circulated)- approved II. To note and approve bank reconciliation (as circulated)- approved III. To note budget report third quarter October-December: noted 	

260112/9	<p>Planning Matters:</p> <p>I. 25/02874/FUL 2 Ingon Bank Cottage Ingon Lane Stratford-upon-Avon CV37 0QE The Council's objection had been submitted noting concerns about the design and cladding and the increase in size affecting neighbouring properties and the street scene .</p> <p>II. Residents had raised concerns about the appearance of a recently renovated property in Church Road due to the colour of cladding and outside lighting. Councillors were concerned the planning application had not made the choice and colour of proposed materials clear. Cllr Parker would raise with the planning officer.</p>	Cllr Parker
260112/10	Observations from Parish Councillors: No matters raised	
260112/11	Next Meeting Date: The meeting was closed at 8.30 p.m. The next meeting would be Monday February 9 th 2026	

APPROVED BY _____

DATE _____