

SNITTERFIELD PARISH COUNCIL



Clerk to the Council: Jane Carter. Telephone: 07918 636841
E: clerk@snitterfieldparishcouncil.gov.uk
W: snitterfieldparishcouncil.gov.uk

I hereby give notice that the annual meeting of Snitterfield Parish Council will be held in the Village Hall on **Monday May 11th 2026, immediately following conclusion of the parish meeting.**

All Members are hereby summoned to attend for the purpose of considering and resolving the following business:

Members of the Public & Press are welcome to attend the meeting.

J.A Carter
Clerk and RFO

Dated: 6th May 2026

Photographing, reporting, recording, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

AGENDA

- 1. The elect the Chair 2026-27 and sign the acceptance of officer**
- 2. The elect the Vice Chair 2026-27 and sign the acceptance of office**
- 3. Apologies**
- 4. Declarations of Interest and Dispensations**

The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.

- 5. Appointment of special responsibilities**
 - I. Grass cutting and village maintenance
 - II. Allotments
 - III. Play Areas
 - IV. Atteys Field
 - V. Village Hall management committee representatives
 - VI. Footpaths
 - VII. Cemetery
 - VIII. Parish infrastructure
 - IX. Sports Club defibrillator
 - X. Legal matters relating to parish council
 - XI. Press and publicity
 - XII. Police matters
 - I. Playing Field Committee

6. Approval of Minutes of the Parish Council Meeting held on April 13th 2026

- 7. Public Forum** *Members of the Public are invited to give their views on items on the agenda, including planning applications, or raise issues for consideration at the discretion of the Chair. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chair. Strictly limited to 3 minutes per resident, total time allowed 15 minutes.*

8. Report from Warwickshire County Councillor

9. Report from Stratford District Councillor

10. Matters Arising

- I. Snitterfield Village Hall Management Committee report
- II. Playing Field Pavilion Project Update
- III. Atteys Field
- IV. Highways and Village maintenance (standing item)
 - i. To receive an update from WCC
 - ii. Maintenance matters arising
- V. Parish Infrastructure Group
- VI. Cemetery Update
- VII. Street Lighting update
 - i. Confirm plan for residents' consultation following switch off trial completion
- VIII. Allotments
 - i. Provision of water supply
- IX. Play areas:
 - i. Playground inspections (standing item)
 - ii. Playground development update

11. Finance and Governance

- I. To note and approve payments and receipts (as circulated)
- II. To note and approve bank reconciliation (as circulated)

12. Planning Matters

- I. **26/00466/FUL** Dalewood 5 Cedar Drive Snitterfield Stratford-upon-Avon CV37 0LJ. Single-storey side extension to create one additional bedroom, en-suite bathroom and utility room.
- II. **To consider** planning matters received after publication of the agenda

10. Observations from Parish Councillors

11. Next meeting Date: Monday June 8th 2026 at 7.30 p.m.